

## Shippensburg Area School District and School Counseling Department Mission Statements:

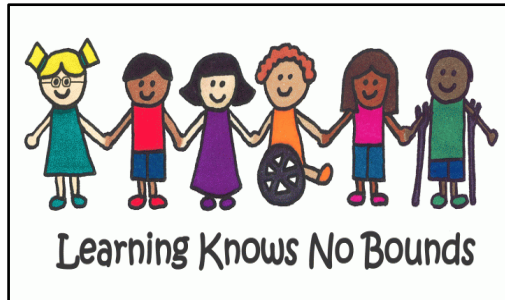
❖ The mission of the Shippensburg Area School District in collaboration with educators, parents, and community members is to engage each student in a comprehensive educational program; to maximize every individual's potential; to ready each student for college or career; and to inspire every student to compete in a dynamic global community. This district strives to surround students, educators, parents, and community members with the resources and support needed to learn and grow to their maximum potential.



❖ It is the mission of the Shippensburg Area School District Counseling Department to provide a comprehensive counseling program for students that foster the academic, social/personal, and career needs through partnerships with teachers, parents/guardians, administrators, and community members to assist students in becoming productive members of society.

## What is a School Counselor?

- School counselors are state-certified professionals with a Master's degree in counseling.
- Counselors continue their professional development by attending workshops and conferences on an ongoing basis.
- The role of the School counselor is to help all students fully develop their academic, career, personal, and social abilities.
- The school counselor is an educator who facilitates the comprehensive school counseling program as recommended by the American School Counseling Association (ASCA).



## How Can a Student Contact the Counselor?

- *Self-referral (by student)*
- *Teacher, administrator, or staff referral*
- *Peer referral*
- *Counselor observation*
- *Counselors see students by appointment*
- *Parent Referral*

# Shippensburg Area Senior High School Counseling Department

*Creatively honoring student  
individuality by facilitating their  
passion for learning*

## Counseling Office Team:

Erica M. Frontino, School Counselor  
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David J. Lindenmuth, School Counselor  
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Michele M. Dubbs, School Counselor  
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Rhonda Richardson, Counseling Secretary  
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## High School Counseling

High school counseling services focus on preparing students to become contributing members of society. Counselors work closely with administrators, teachers and parents to assist at-risk students or refer them to appropriate community resources. Students are also eligible for School Based Counseling Services through a District partnership with a Community Counseling Provider. The high school counseling team monitors and advises students in appropriate academic course selection, career exploration, large and small group instruction, administration of standardized testing, and interpersonal skills development. High school counselors help promote students' successful transition to post-secondary endeavors.



### Comprehensive Counseling Services

**Curriculum** - Units are integrated with the academic curriculum to enhance age-appropriate skills.

**Educational Planning** - Students are provided opportunities for academic planning, goal setting and career exploration.

**Responsive Services** - Students may self-refer, or be referred by parents and school staff to gain individual short-term counseling as needed.

**Partnerships** - Counselors collaborate with parents, peers, teachers and community agency specialists to provide services to students and families.

## High School Yearly Counseling Duties

- Provide opportunities for academic, career, and personal counseling and/or referral to appropriate resources as needed.
- Individual counseling is available to all students through self-referrals, parent referrals, teacher referrals, or counselor observation.
- Support students and their families when connecting with outside counseling resources and schooling options.
- Assist students individually with course selection.
- Work with the Student Assistance Program (SAP) to provide support for referred students and their families.
- Conduct and facilitate classroom counseling including post-secondary instruction, NCAA and PBIS instruction..
- Maintain accurate academic records.
- Inform, promote, organize, and supervise pre-college testing programs including (AP, SAT, PSAT, ASVAB)
- Collaborate with classroom teachers to assist with student learning strategies and appropriate scheduling.
- Facilitation assistance with District Administrators with the Keystone standardized testing program.
- Conduct evening informational events for parents/ students i.e., Financial Aid, Post-Secondary Career.
- Assist with transition for all new/transfer students.
- Participate in the Educational Support process for all special needs students.
- Continually update and maintain Social Media.

### FOR STUDENTS IN NINTH GRADE

- Visit SAMS in early February to conduct an 8th grade orientation to initiate and create a smooth high school transition.
- Conduct a ninth grade orientation unit through Math classes in early fall to: introduce counseling staff and; assist in making a smooth transition to the high school; explain credits, QPA, graduation requirements; stress the importance of and begin the process of making short term and long term goals; demonstrate the importance of involvement in activities; to stress the importance of establishing effective study skills and introduce students to career and schooling opportunities at the Franklin County Career & Technology Center .
- Meet with student groups in February to assist with course selection for 10th grade.

### FOR STUDENTS IN TENTH GRADE

- Conduct a guidance unit through student groups to discuss career/post high school.
- Provide information on standardized testing for post-secondary education such as the Preliminary Scholastic Aptitude Test (PSAT) and Armed Services Vocational Aptitude Battery (ASVAB).
- Provide orientation and visitation for training opportunities at Franklin County Career & Technical School for all students.
- Meet with student groups in February to assist with course selection for the Eleventh Grade year.

### FOR STUDENTS IN ELEVENTH GRADE

- Conduct post-secondary planning units regarding: career and post-secondary educational goals for both college-bound and non-college bound students; provide a timetable and planning procedures for college admissions processes and admissions testing
- Review and individualize student schedules to align with student career goals.
- Host college, technical school, and military presentations to provide opportunities for students to meet and speak with admissions/recruiting personnel.
- Supervise and monitor the students attending Franklin County Career & Technical School.
- Meet with student groups in February to assist with course selection for the senior year.

### FOR STUDENTS IN TWELFTH GRADE

- Conduct post-secondary planning units in student groups emphasizing senior timetables and responsibilities in college/career review, application completion, transcript acquisition and release, essay writing and financial aid familiarity and awareness.
- Review each student's graduation status and counsel individual students whose graduation is uncertain.
- Disseminate appropriate post-high school information including college visitations and scholarships.

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